



International House

LAUNDRY ROOMS

I-House has two Laundry rooms: In the South Building by the Mail Room and in the North Building by the Fitness Center. All machines require a **Laundry Smart Card** to operate.

To Get a Laundry Smart Card

You only need to purchase a Laundry Smart Card once. The vending machine is located at the back of the South Building Laundry Room.

1. Insert \$10 cash in the machine.
2. The machine will dispense your card with a value of \$7 (less a \$3 one-time fee).
3. Your card can be used for any machine in either laundry room.

To Add Money to Your Smart Card

Smart Cards use a “Coded Value Adder” system, or “CVA” for short. Value is purchased online or by phone (instructions below).

Online

- 1) Go to our vendor’s website www.sdirevalue.com/login.aspx.
- 2) Click on “Current Customer” and follow the prompts. (If you need to register, select “New Customer” and complete your online registration.)
- 3) Enter your user name and password from registration. Enter the card’s serial number; this is located on the back side of the card, on the lower-right hand corner. The serial number will start with the letters “ESD.”
- 4) Select “Add Money Card” and follow the prompts to purchase value.
- 5) Once the transaction is complete, you will receive a 10-digit PIN code. Write down the code.
- 6) Bring your card and the PIN code to the CVA unit in your laundry room.
- 7) Insert the card (gold-chip side up, and chip first) and wait for a prompt.
- 8) Enter the 10-digit PIN code you were given.
- 9) The value you purchased should appear on the screen, and your card is ready to use.

By phone

- 1) Call our vendor, SDI, at 1-800-945-9274. Their office hours: Monday-Friday: 7:30am -7:30pm, Saturday: 8am-4pm, and Sunday: Noon-4pm.

To Get a Refund on Your Smart Card

- 1) With your card in hand, call SDI (1-800-945-9274). You will be asked for your card’s serial number; this is located on the back side of the card, on the lower-right-hand corner.
- 2) You will be asked for your address: “I-House North Laundry Room at 527 Riverside Drive.” You may be asked for I-House’s CVA ID number: it is 57282.
- 3) You will be asked for the amount you would like to be refunded. Wait for verification.
- 4) You will receive a 10-digit PIN code from the representative. Please write it down.
- 5) Take your card to the laundry room. Insert it into the CVA unit (gold-chip-side up, and chip first), and wait for a prompt.
- 6) Enter the 10-digit PIN code you were given.
- 7) Your refunded amount should show up on the screen. You can remove your card.

Please note that CVA codes are valid only for the card you have. Codes are valid for 7 days from purchase; however, once your value is added to the card, it will be good indefinitely.