RESIDENT MEMBERSHIP AGREEMENT

Resident Member Name: {EntryID.NameFirst} {EntryID.NameLast}*

Start Date: {BookingID.ContractStartDate} End Date: {BookingID. ContractEndDate }

I. Overview

A. International House ("IH")[1] is a residency program for graduate students and young professionals built on the notion that living together in a diverse community instills a lifelong dedication to cross-cultural understanding. As a non-profit organization, Resident Members are substantially subsidized by philanthropic contributions to supplement Resident Fees. Resident Members of IH are carefully selected by the Admissions Committee to create a diverse community that is committed to the ideals of cross-cultural exchange, friendship, honesty, respect, empathy, and moral courage.

B. As a Resident Member of IH, you are not a tenant, and IH is not a landlord. You are a member of a community devoted to a mission. Community life is different than living independently—each Resident Member has a level of personal responsibility to others in the community. Understanding and respect for community norms and practices, along with some degree of compromise in the face of individual desires, is required. As a resident member of IH it is expected that you will be a fully engaged member of the community through participation in IH programs and building community and relationships with other Resident Members.

C. To ensure the safety and security of all members of our community, and in accordance with our founding values and principles, all Resident Members must read and abide by the policies and procedures contained within this Resident Membership Agreement (this "Agreement") and on the IH website.

D. This Agreement creates a **license** ("License") from IH, as Licensor, to the Resident Member, as Licensee.

1. This License is for the use of an assigned space in IH and may not be assigned or modified by the Resident Member except as provided herein.
2. The Resident Member hereby acknowledges and agrees that the License provided under this Agreement does not establish a landlord-tenant relationship between IH and the Resident Member subject to federal, state or New York City

[1] The terms "IH" and "I-House" at times in this agreement refer to the Owner of the affected building and at other times to the building itself, as the context may require.

rent stabilization laws or other laws, or regulations associated with leases, the payment of rent, or any other rights and obligations of landlords and tenants.

3. Resident Member acknowledges and agrees that the residence provided under this Agreement does not constitute a "multiple dwelling" under state or New York City law.
4. Resident Member further acknowledges and agrees that any occupancy of a residence unit is contingent upon adhering to IH rules and regulations and the terms of this Agreement.
5. Resident Member further acknowledges and agrees that IH can assign and re-assign which rooms Resident Member is to occupy at will, as IH's needs in its sole discretion dictate.
6. Resident Member further acknowledges and agrees that IH can, in the event of what it in its sole discretion determines to be an emergency, for any reason whatsoever, revoke this license and take such actions as the law allows under those circumstances to remove the Resident Member from International House. Without limitation, such emergency may consist of what IH deems to be a serious violation of the Code of Conduct appended hereto. A threat of violence, whether carried through or merely threatened, made by a Resident Member shall *always* be considered such an emergency.

II. MEMBERSHIP PERIOD

A. Your resident membership was approved by the Admissions Committee of IH from for the following period, subject to that which is set forth in Article I of this agreement:

Start Date: {BookingID. ContractStartDate }

End Date: {BookingID. ContractEndDate }

This is your only notice of that end date. No later than when that date comes, you are expected to perform those acts required by Section II(B) of this agreement without further reminder from IH.

B. At the end of this period, you are required to return your membership card and key(s) to Bursar Services at the Riverside Reception Desk, unless you have been approved for an extension. You understand that in the event you do not move out at the end of the period, IH has the right to take you to court to have you removed by a NYC Marshal.

III. You may apply to extend your resident membership, provided you maintain eligibility, your membership is in good standing, and you re-apply by the posted deadline. Applications for extension and renewal of resident membership are subject to review and written approval by the Admissions Committee, and admission is not guaranteed. Until you have received notice from IH that an extension *has* been granted, your

assumption must be that it has been *refused* and you are expected to follow the procedures of this paragraph to separate yourself from IH.

IV. ELIGIBILITY

A. IH is a selective membership organization whose members are chosen through a competitive application and approval process. You must maintain your eligibility as a full-time graduate student, professional, full-time intern, or trainee, visiting scholar, or private study student (engaged in at least two lessons per week) during the entire period of this Agreement and prepared to present proof of the same. Resident membership is limited to a maximum of three academic years, as long as eligibility is maintained throughout the three years. For interns or trainees, resident membership is limited to one academic year.

V. RESIDENT MEMBERSHIP FEES

A. You assume full responsibility for timely payment of the below fees (the "Resident Membership Fees") unless a sponsoring institution has confirmed financial responsibility in writing to IH. Payment is due upon arrival or by a date specified by IH at the beginning of each semester:

1. The Resident Membership Fees are for your assigned room. You cannot take up residence in a room until *both* that fee is paid in full *and* you have signed this agreement or you have made alternate arrangements in advance of your arrival.
2. A mandatory non-refundable, non-transferable Dining Services Credit charged per day for the period of your Resident Membership, shall be used toward purchases in the Dining Room only. The fee is applicable regardless of weekly and holiday facility operational hours. You cannot use the Dining Room until that fee is paid in full.
3. A Security Deposit in the sum of $1,600 is refundable after departure when all outstanding charges have been paid and all IH property has been returned in good condition. In the event of any violation of the terms of this Agreement, IH may retain all or a portion of this deposit.
4. Where applicable, additional fees as described on the Fees page of the IH website.
5. You acknowledge and understand that all Resident Membership fees are subject to change with sixty days' notice. There is no prior notice necessary for fees charged at the time of the signing of this agreement.
6. Fees are always charged in advance, but IH may change from time to time how *much* in advance the fees are charged. However, those changes will be uniformly applied to all Resident Members and on at least sixty days' notice (or no notice, if imposed at the time of the signing of this agreement).
7. In the event there is an outstanding balance on your account, your ability to enter the building without assistance may be suspended, but there will be an attendant on a 24/7 basis available to assist your entry to the building.

B. Should you depart IH with an unpaid balance, IH reserves the right to charge the amount of that balance to your credit card or other payment method on record, if any.

VI. EARLY DEPARTURE

A. If you would like to depart IH prior to your scheduled departure date, you must make an Early Departure request on the portal. Once the Admissions Office has received the notification of an early departure, Admissions will process the request, confirm your new departure date, and notify you of the applicable charges, if any.

B. If you request an early departure at least thirty (30) days before your requested departure, there is no fee.

C. If you request an early departure less than thirty (30) days before your requested departure, you will be charged for the days through your original departure date or for thirty (30) days from the date of the request, whichever is the lesser amount.

D. Any resident member who fails to make use of the licensed premises for a period exceeding thirty consecutive days without having previously informed IH of the impending nonuse, shall be presumed to have made an Early Departure without having used the procedures required by this Article.

VII. YOUR ASSIGNED ROOM & FURNISHINGS

A. You may not permit the use of your room/apartment by anybody else. Additional qualified Residents Members are only permitted in studio and one-bedroom units and only with approval in advance from the Admissions Office.

B. Upon arrival, you will assess the condition of your then currently assigned room/apartment and its furnishings on a form to be returned to the Facilities Management Office.

C. Upon your departure from a room or apartment, you must return your room/apartment to IH in the same condition as when you arrived. Charges for damage will be deducted from your security deposit.

D. You are responsible for regular cleaning of your room/apartment, including the furnishings, appliances, fixtures, and common areas of units in IH North. Failure to do so may result in a cleaning fee, which in IH North apartment suites will be assessed equally to all members of the suite.

E. You must promptly notify the Facilities Management Office of any hazardous or other conditions in IH requiring repair or maintenance.

F. You are not permitted to alter or make improvements to your assigned room/apartment in any way without prior written permission from IH.

G. The following are prohibited: dishwashers, clothes washers, dryers, electric stoves and heaters, unauthorized air conditioning units, items that draw an unusual amount of current, used furniture, garbage disposals, and microwave ovens (in IH South).

H. You are not permitted to remove any IH property.

I. Belongings left after departure will be considered abandoned and may be disposed of by IH at the Resident Member's expense.

J. Charges for the removal of abandoned or damaged property, lost keys, or any conditions that were not reported will be charged to your security deposit.

K. Charges for furniture, appliances, or IH property that were in the room/apartment upon your arrival, but no longer there upon your departure, will be charged to your security deposit.

L. IH reserves the right to change your room location if circumstances require such in IH's sole judgment.

M. You shall not cease the use of your room/apartment for a period exceeding thirty days without previously giving IH a reason therefore, the adequacy of that reason being a matter to be determined by IH in its sole judgment.

VIII. INTERVENTIONS

A. For the comfort and safety of all members of our community, IH reserves the right to schedule an intervention at any reasonable time at any reasonable location.
    1. Reasonable locations include, but are not limited to rooms licensed to any of the Resident Members with whom IH seeks to have an intervention; meeting rooms located on IH property; executive offices located on IH property; other locations on the Island of Manhattan that are within a radius of five miles of IH.
    2. Ordinary business hours and early evenings are always reasonable times, but there may be other times that are reasonable under the circumstances.

B. IH may have present at such Interventions any of its own staff, and, together with at least one member of IH's staff, any lawyer, doctor, or social worker of IH's choosing and at IH's expense.

C. A Resident Member has the right to have a lawyer present at an Intervention at the Resident Member's expense, but IH has no obligation to remind the Resident Member of that right.

D. A Resident Member's failure or refusal to participate in an Intervention is a serious breach of the Resident Member's obligations under this agreement.

E. The purpose of the Intervention is to find means, short of termination of this agreement, to adjust the conduct of one or more Resident Members so as not to necessitate the termination of this agreement.

F. While IH may invoke its right to have an Intervention for *any* cause, its perception that a Resident Member has violated the Code of Conduct will always be a proper reason to

assert that right, without regard to whose fault the purported breach of the Code of Conduct may be.

G. IH is never obliged to exercise its right to have an Intervention. Without limiting the effect of the immediately previous statement, no Resident Member has a right to compel IH to have an Intervention with regard to another Resident Member, but it shall not be deemed a violation of this agreement to politely ask for one, once.

IX. INSPECTIONS

A. For the comfort and safety of all members of our community, IH reserves the right to enter rooms and apartments for reasons of health, safety, emergency response, ensuring compliance with this Agreement, inventorying, determining whether the resident member is still using the licensed premises, and making repairs. When possible, IH will give advance notice of room entry, however, when personnel have reasonable belief that there exists a violation of IH regulations, local ordinances, federal, or state laws and/or in the case of an emergency, or necessary repair they may enter without any prior notice.

X. WINDOW GUARDS

A. Window guards shall be installed in all windows where a child 10 years of age or younger is assigned. You may also request window guards should you wish to have them.

XI. LIABILITY

A. IH is not responsible, directly or indirectly, for any loss, theft, or damage to any personal property. As detailed on the policies & procedures section of the IH website, neither you nor your guests are covered by IH for any losses relating to your or their personal property.

B. It is strongly advised that you obtain your own personal property insurance for all of your belongings.

C. In the event of damage by water or fire or any other cause that renders a residential area unavailable, unfit, or unsafe for occupancy, IH reserves the right to reassign you to an alternate residential area or to terminate the License provided under this Agreement if such reassignment is not possible.

D. All residential buildings experience occasional maintenance malfunctions and require routine maintenance on a regular basis. IH does not reimburse resident members for occasional inconveniences resulting from such maintenance.

E. IH is not responsible, directly, or indirectly, for any injury to you or your guests.

XII. CONSENT

A. You grant IH irrevocable and unrestricted permission to publish without compensation, in any manner or medium, images of you, or in which you may be included, for IH publications and promotional materials, including but not limited to newsletters, brochures, website, and social media.

XIII. CODE OF CONDUCT

A. You agree to adhere to the Code of Conduct, included in Appendix I, and understand that any violation of the Code of Conduct is a serious breach of your obligations under this Agreement.

XIV. COMPLIANCE, TERMINATION, AND INDEMNIFICATION

A. You and your guests must comply with all IH policies as provided in this Agreement, the IH Code of Conduct and the policies & procedures section of the IH website, as well as all future rules and regulations IH may implement, and all applicable local, state, and federal laws. IH reserves the right to review all violations of this Agreement, the Code of Conduct and/or otherwise in this Agreement. Violations include but are not limited to:
    1. Failure to carry out the responsibilities described in this Agreement;
    2. Failure to make payment of Resident Membership Fees when due;
    3. Failure to meet eligibility requirements; and
    4. Creating conditions that do not meet the health, safety, and security requirements described in this Agreement.
    5. If you violate any of the terms of this Agreement, or if the residential area is rendered unavailable, unfit, or unsafe for occupancy, each as determined in IH's sole discretion, IH may take appropriate action, up to and including terminating your membership and the License provided under this Agreement. IH will notify you, and you must leave IH immediately upon receipt of notice.
    6. If you fail to leave, IH has certain rights under the law which can lead to denying you entry to IH and your assigned room, terminating use of facilities, or participating in programmatic activities, and the exercise of any and all other rights IH may have. In the event brings legal action to enforce these rights:
        a. Resident Members shall promptly reimburse IH for any costs and expenses to IH (including attorney's fees) in exercising its rights and remedies.
        b. You agree to indemnify and hold IH harmless from all costs and claims arising from, or in connection with, any losses, damages, or fines (including without limitation, reasonable legal expenses) caused by, or resulting from, in whole or in part, the conduct of you or your guests.

XV. RELEASES

A. In consideration of being permitted by IH to use and occupy its premises as a Resident Member of IH, you agree to all the terms and conditions set forth in this Section.

B. You hereby expressly waive and release any and all claims, now known or hereafter known, that you have or hereafter can, shall, or may have, against IH, and its officers, trustees, managers, employees, agents, successors, and assigns (collectively, "Releasees"), on account of injury, illness, disability, death, property damage, or any other harm, that arise out of or relate to your occupancy, this Agreement, or IH, including claims arising out of the ordinary negligence of IH or any Releasees. You

covenant not to make or bring any such claim against IH or any other Releasee, and forever release and discharge IH and all other Releasees from liability for such claims. The releases herein do not extend to claims for gross negligence, willful misconduct, or any other liabilities that New York law does not permit to be released by agreement.

XVI. MISCELLANEOUS

A. To the extent that any notice is actually required or implied to be required by this Agreement, (there never being a notice requirement with regard to emergencies), such notice is adequate if given on five days notice by hand delivery to the person receiving the notice, or seven days notice if by certified mail or overnight mail by a major courier. All notices that are responded to are deemed adequate, unless the response includes a protest against the adequacy of the notice, in which case, such adequacy will be an issue to be adjudged by an appropriate court or governmental agency.

B. This Agreement, all matters related to it, and the releases set forth in the Releases Section above shall be governed by, and construed in accordance with, the laws of the State of New York.

C. No amendment, modification or waiver of this Agreement or any provision herein shall be valid or effective unless in writing and signed by the parties to this Agreement.

D. This Agreement and the releases herein constitute the sole and entire agreement between you and IH with respect to the subject matter contained herein and supersede all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter. If any term or provision of this Agreement or the releases is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or releases or invalidate or render unenforceable such term or provision in any other jurisdiction. This Agreement and the releases are binding on and shall inure to the benefit of you and IH and the parties' respective successors and assigns.

XVII. ACKNOWLEDGEMENT AND OBLIGATION OF TRUTH

A. Your having presented incomplete, misleading, inaccurate, false, or untruthful information in your application is a material breach of this agreement.

B. In offering to enter into this Agreement, IH has relied on the information provided in your application for Resident Membership or extension and renewal of Resident Membership.

C. By signing below, you
    1. Affirm the continued accuracy and completeness of the information provided in your application,
    2. Accept the terms and conditions stated herein, and
    3. Demonstrate your commitment to the high standards set in IH's vision, mission, and values.

D. Should you no longer be able to meet the terms and conditions for the period covered by this Agreement, you will notify IH within 10 business days.

BY SIGNING THIS AGREEMENT, YOU ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTOOD ALL OF THE TERMS OF THIS AGREEMENT AND THE RELEASES AND THAT YOU ARE VOLUNTARILY GIVING UP SUBSTANTIAL LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE IH.

_____

Resident Member Signature

INTERNATIONAL HOUSE

_____

Megan Amouzou

Vice President of Admissions

Appendix 1

CODE OF CONDUCT

I. Purpose

A. International House (IH), like other communities and organizations in our society, has a right to require the cooperation of its members in the performance of its functions, and to oversee and regulate the conduct and behavior of such members which, actually or has potential to, impede, obstruct, or threaten the maintenance of order and achievement of its goals. IH has selected its Resident Members to create a diverse community that is committed to the ideals of cross-cultural exchange, friendship, tolerance, respect, empathy, and moral courage. As a Resident Member, you are required to maintain standards of conduct that are consistent with the history and objectives of International House. These standards include, but are not limited to:

1. Respect for the rights of others, including the right to peaceful coexistence (e.g., study time and rest);
2. No tolerance for verbal or physical violence, and bullying;
3. No tolerance for violations of interpersonal integrity, such as sexual misconduct, stalking, or use of abusive or defamatory language to any member of the resident community or staff.

B. Any violations of the Community Standards, unless an emergency, will lead to disciplinary action in accordance with the IH

C. Disciplinary Process. In the event of an emergency as such is perceived by IH in its sole and unquestioned discretion, IH may take all such steps as it deems appropriate to remove the offender from IH and its facilities. In the event of such removal, IH may, in its discretion treat the offender as a trespasser if the offender is on any sidewalk abutting any property of or actually is the property of IH. These policies applies to all IH Resident Members.

II. **Policies**

A. To ensure the safety and security of all members of our community, and in accordance with our founding values and principles, Resident Members must abide by all IH policies and procedures as agreed to upon signing the Resident Member Agreement at check in. These policies, found here, include but are not limited to the following:

1. Resident Members must abide by all U.S. federal, state and local laws. Resident Members shall not engage in conduct with respect to other persons present on IH property that the law would prohibit IH itself to engage in with respect to such persons, including (but not limited to) any and all laws governing human rights and/or illegal discrimination.
2. Disorderly Conduct:

a. Disorderly, disruptive, or antagonizing behavior that interferes with the safety, security, health or welfare of the community, and/or the regular operation of IH is prohibited.

b. Behaviors that, by virtue of their intensity and/or repetitiveness, interfere with I programs is prohibited.

c. Failure to observe IH Quiet Hours on the residential floors, from 11:00 PM to 9:00 AM is prohibited, as is excessive noise that disturbs others at any time. IH shall in its own discretion define "excessive" for such purposes.

3. Bullying, Threatening, and Abusive Behavior:

   a. Engaging in or threatening to engage in behavior(s) that, by virtue of their intensity, repetitiveness, or otherwise, endanger or compromise the health, safety or well-being of oneself, another person, or the general IH community, or that disrupt the effective continuation of the academic/educational process for individual Resident Members or for the general IH community is prohibited. This includes, but is not limited to, threatening, tormenting, mocking, intimidating, maliciously or inappropriately ridiculing another's work or comments beyond the scope of scholarly inquiry, and exploiting known psychological or physical vulnerabilities or impairment.

   b. Abusive behavior toward an IH employee or agent acting in performance of their duties is prohibited.

   c. Physical violence, actual or threatened, against any individual or group of persons is prohibited.

   d. Hazing is prohibited. No fraternities and no sororities shall operate on IH property.

   e. Unjustified abuse, neglect, or violence toward an animal is prohibited.

4. Membership Cards:

   a. Resident Members must display their IH membership card when entering the building.

   b. Membership cards may not be shared or given to others for use in accessing IH facilities, benefits, or services under any circumstances.

   c. Membership cards may not be duplicated, and Resident Members may not possess duplicate membership cards and/or fobs.

5. Weapons:

a. Weapons of any kind—including firearms, knives with a fixed blade or longer than 2.5 inches, explosives, fireworks, ammunition, dangerous chemicals, or any substance or item that any reasonable person would consider having the possibility of doing bodily harm—are strictly prohibited on IH property.

6. Destruction of Property:

   a. Destroying, defacing, damaging, or stealing IH property, or that of others, is prohibited.

7. Theft & Unauthorized Takings:

   a. Theft or improper use of IH property, or that of others, regardless of the intent to return the item, is prohibited.

   b. Knowingly possessing, selling, or distributing stolen or pornographic property or materials is prohibited.

8. Unauthorized Entry:

   a. Unauthorized entry into IH premises without proper authorization is prohibited and is considered trespassing. This includes, but is not limited to, fire escapes and individual resident rooms without invitation.

9. Commercial Activities & Gambling:

   a. Commercial or business activities anywhere in IH is strictly prohibited under IH's non-profit status.

   b. Solicitation, use of IH facilities, resources or services, or misappropriation of IH's name, for the purpose of conducting business or non-profit endeavors not otherwise authorized or sponsored by the IH is prohibited.

   c. Regardless of whether it is legal or illegal, gambling is strictly prohibited at IH unless at an IH sponsored event. Gambling where the stakes are largely symbolic, such as Penny Poker is permitted.

10. Fire Safety:

    a. Intentionally or recklessly damaging or destroying property by fire or explosives is prohibited.

    b. Creating or maintaining a fire or fire hazard is prohibited.

    c. Tampering with or misuse of emergency or fire safety equipment, including emergency call devices, fire alarms, fire exits, firefighting equipment, smoke/heat detectors, or sprinkler systems is prohibited.

d. Failing to immediately exit any facility or building when a fire alarm or other emergency notification has been sounded is prohibited.

11. Guests & Visitors:

    a. You must follow the IH Guest Policy.

    b. Knowingly allowing one's visitors or guests to violate this policy or other IH policies or failing to monitor the behavior of one's visitors or guests to assure their adherence to such standards is prohibited.

    c. You are not permitted to allow a person who has been declared *persona non grata* into IH. If you allow such a person in, it will be presumed that you knew that that person was *persona non grata*, but you may present proof that you did not know. (See Article IV below.)

12. Failure to Comply:

    a. Failure to comply promptly with the reasonable request or instruction of an IH employee or agent acting in an official capacity, including, but not limited to, refusing to provide identification, refusing to dispose of or turn over to IH authorities prohibited items, leaving the scene of an incident, requests to disperse, or violation of a no contact directive is prohibited.

    b. Failing to abide by or fulfill the terms of a sanction or condition issued through the IH Disciplinary Process is prohibited.

13. Information Technology:
    a. Resident Members must comply with the I-House Information Technology (IT) Policy, which governs the acceptable use of wireless services and other electronic resources. Resident Members use IH provided IT at their own risk. IH makes no representations about the freedom from or presence of malicious software in any of its IT. By initialing here, you confirm that you have read the policy and commit to abide by these parameters.

Initials

14. Health and Safety Policies:

    a. Resident Members must comply with IH health and safety policies, including non-smoking rules, fire safety requirements, drug and alcohol policies, and, if in force, any COVID or other infectious disease policies. All persons in IH are required (regardless of their status) not to engage in unhygienic behavior in any section of IH whatsoever, public, or private.

    b. Resident Members may not jeopardize their safety, or the safety of others, or behave in a manner that endangers themselves or the wellbeing of others.

c. Failure to abide by any governmental orders issued concerning public health is prohibited.

15. Sexual Harassment and Misconduct Policy:
    a. IH is committed to maintaining a safe, supportive community for all its members that is supportive and free of bias, prejudice, and harassment. Violations of interpersonal integrity such as sexual harassment, misconduct and assault, stalking, discriminatory harassment, and bullying, are contrary to these values and will not be tolerated. Our Sexual Harassment and Misconduct Policy prohibits sexual misconduct and encompasses the following categories of prohibited conduct: Sexual Harassment as defined by Title IX regulations; Sexual Assault; Dating Violence, Domestic Violence; Stalking; and Sexual Exploitation.
    b. Resident members shall familiarize themselves with and comply with the Sexual Harassment and Misconduct Policy. By initialing here, you confirm that you have read the policy and commit to abide by these parameters.

Initials

16. Retaliation:

    a. Participating in any adverse action against an individual for making a good faith report of prohibited conduct or participating in any proceeding under this policy. Retaliation includes threatening, intimidating, harassing or any other conduct that would discourage a reasonable person from engaging in activity (including, but not limited to asking IH for an Intervention as set forth in the Residential Member Agreement) protected under this policy is prohibited.

17. Violations of Other Policies:

    a. Engaging in behavior prohibited under other established IH policies not otherwise cited above or any law current in effect or which may later come into effect is prohibited.

III. Reporting

A. Any member of the IH community who observes or experiences a violation of an IH policy may file an online complaint with the Vice President for Programs & Resident Life or his/her appointed representative. The person filing the complaint must have direct knowledge and details of the incident. Violations reported to the Vice President for Programs & Resident Life or recorded by the Public Safety Team will be resolved following the IH Disciplinary Process. Every effort will be made to maintain confidentiality when possible. Lack of compliance with any of these policies may result in immediate termination of your membership and housing privileges in accordance with IH's Disciplinary Process.

B. Requesting an Intervention as set forth in the Residential Membership Agreement shall be considered compliance with the obligations under this Section of the Code of Conduct.

IV. Alumni in Good Standing and Persona Non Grata (Unwelcome Person)

A. Persons who completed a stay at IH and left in good standing at the time of their departure are Alumni in Good Standing. IH grants certain favors and concessions to Alumni in Good Standing. These may vary from time to time (it being understood that such favors and concessions are a privilege only that IH may grant or revoke with or without additional notice), but may include:
    1. Receipt of newsletters and other publications with news regarding the IH community.
    2. Invitations to events organized by I-House for residents and alumni or exclusively for alumni.
    3. Welcome to visit and revisit IH and use a selection of its facilities at the invitation of a current resident.
    4. Permission to stay overnight with current Members of IH at their invitation and jointly responsibly with them.

B. Upon notification to Alumni in Good Standing, their status may be changed to Persona Non Grata if they violate the Code of Conduct after their completion of their stay at IH. Any person receiving such a notification shall be entitled to contest the same and to explain to the Administration of IH why such change in status is inappropriate. IH's Administration shall have the final and uncontestable say as to whether the status will or will not be changed.

C. Resident Members Becoming Persona Non Grata
    1. Any person who is the subject of a court proceeding to have them removed from IH shall be determined to be persona non grata unless they can prove that they were not guilty of the conduct that was the basis for IH bringing the proceeding. Procedural irregularities in such proceedings such as to cause a court to dismiss them shall not exonerate the Residential Member from the Persona Non Grata determination.
    2. If it appears that a Residential Member is in violation of the Code of Conduct, in addition to such other remedies as IH may have against such person, with or without the use of the court system, IH may declare such person Persona Non Grata. In arriving at such a determination, IH shall, to the extent practicable, engage in the following steps:
        a. Verbal warning: A member of IH shall reach out to the Resident Member to set up an informal conversation regarding the alleged misconduct, the goal being to educate the Resident Member of the problem and to advise the Resident Member as to how to avoid further adverse consequences of the behavior The IH staffer shall be open to hearing and listening to the

Resident Member's version of what had transpired and the explanations given therefor. This exchange of ideas may be recorded.

b. Informal email: In the event the Resident Member rejects a verbal meeting or continues in inappropriate conduct in spite of such meeting, the IH staff person shall, via email, reach out to the Resident Member to educate the Resident Member of the problem and to advise the Resident Member as to how to avoid further adverse consequences of the behavior. The IH staffer shall be open to receiving the Resident Member's version of what had transpired.
c. Formal email: In the event the Resident Member's conduct is not improved by the Informal email, the IH staff person shall, via email, reach out to the Resident Member to warn the Resident Member of the consequences of the continuation of inappropriate behavior.
d. Nonmonetary charges: In the event the Resident Member's conduct does not improve as a result of the Formal email, the IH staff person shall inform the Resident Member of the specific sections of the Code of Conduct the Resident Member is violating and remind the Resident Member that such violations can lead to termination of the Residential Membership Agreement. As a further remedy at this step, IH may declare the Resident Member to be Persona Non Grata.
e. Monetary charges: In such cases as the President of IH determines such to be a sufficient and appropriate remedy, IH shall levy fines against the Resident Member by reason of the violation of the Code of Conduct as set forth in the Nonmonetary Charges. Nonpayment of such fine shall be deemed sufficient reason itself to terminate the Residential Membership Agreement. As a further remedy at this step, IH may declare the Resident Member to be Persona Non Grata.
f. Termination of the Residential Membership Agreement: If the IH President has elected not to impose a fine, IH may instead elect to Terminate the Residential Membership Agreement, issue a Notice to Quit under New York Real Property Actions and Proceedings Law §713, and authorize IH's attorneys to bring court proceedings to have the Residential Member removed from IH by court order. Invocation of this step automatically designates the Resident Member to be Persona Non Grata.

_____

Resident Member Signature

INTERNATIONAL HOUSE